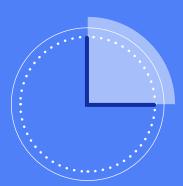
Elevate HR with Smarter Employee Document Management

HOW TO BUILD AN AIRTIGHT BUSINESS CASE TO SAVE YOUR COMPANY TIME AND MONEY

HR is playing a more strategic role in organizations, offering insight on corporate culture, employee acquisition and retention, productivity, and compliance. But many back-end processes are stuck in the 1990s, leaving HR teams to chase down paper or digital documents and navigate files and systems that don't talk to each other. The end result is a significant hit to your business.

HR Inefficiencies



26%

HR leaders spend one quarter of their time on record-keeping and auditing employee practices.¹



91%

Managers who agree skilled employees spend too much time on administrative tasks ²

WORK SMARTER

Automate and digitize document management processes so you can spend less money on part-time admins and your team has time to tackle strategic projects.



Undisputed Unemployment Claims



\$1.39 for every \$1

A multi-state employer can expect to pay \$1.39 in future unemployment insurance taxes for every dollar of unemployment benefits paid.⁴

WORK SMARTER With a centralized digital document repository, HR can find the right documentation and respond to claims quickly and efficiently.



Wasted Real Estate

\$20-\$40 per square foot

233

Sample rent for office space in the United States⁵

\$4,000-\$8,000

Annual rent for a midsized 200-square-foot storage room, not including paper and filing cabinet costs

WORK SMARTER

(?)

By moving documents to the cloud or offsite storage, HR can stop wasting time filing and searching for documents, and free up real estate for other needs.

Regulatory Risks

\$220-\$2,191

The range of cost for a mistake on a single I-9 form⁶

\$11,000 - \$109,550

Potential fines for a company with 10,000 employees and a 5% error rate on I-9 forms

WORK SMARTER

Intelligent document management technology flags incomplete files, as well as those due for renewal or destruction based on mandated retention schedules.

With smart document management by **CartaHR**, you can do all this and more. Let's build the case for your executive team...together.

CONTACT US TODAY

SOURCES: 1 Center for Effective Organizations, *How HR Spends Its Time: It Is Time for a Change*, February 2012; **2** Service Now, *Today's State of Work: At the Breaking Point*, 2017; **3** HR Professionals Magazine, "7 Ways to Minimize Your Unemployment Costs"; **4** Thomas & Company, "The Impact of Unemployment Claims on State Employment Taxes," June 27, 2018; **5** JLL, *Rents surge as business confidence jumps and economic forecasts remain optimistic*, 2017; **6** U.S. Immigration and Customs Enforcement, Factsheet: Form I-9 Inspection Overview, January 8, 2018



